

Eagle Pointe PTO Board
Minutes of the Meeting
August 26, 2026

Annual Meeting | Eagle Pointe Media Center | 24562 Norwood Dr, Plainfield, IL 60585

CALL TO ORDER

The meeting was called to order at 6:08 p.m. by Megan Byczek. Those presents were:

PTO Exec Board:

Bridget Kay
Kristen Theisinger
Megan Byczek
Shelby Smith
Jenny Hohlman
Alpa Magloire
Kim Prazak

Staff:

Toni Kica
Sara Cairo
Kristi Demke
Krista Hunter- via zoom
Kelly Czerak- via zoom

Members:

Gerald Holmes
Katelyn Schaefer
Laurel Valdez
Sudarkodi Nagarethinam
Andrea Easterling- via zoom
Ari Alanis – via zoom

Officer's Reports:

Principal's report: Bridget Kay

The school is using The Energy Bus as a schoolwide theme, including reading with students/staff and recognizing student leaders.

Iready testing is currently taking place. Kindergarten will start DATE: when they all receive their computers.

The Vitt Factor is a school wide assembly that will be on September 3rd.

Important dates coming up:

9/7 Labor Day- no school

9/9 Picture Day: volunteer sign up is full

9/21 SIP Day no school

9/23 Vision and Hearing testing

Secretary's Report: Kim Prazak

- Please visit the PTO website for meeting minutes and google meet links to attend the PTO meetings virtually.
- Social media and the new website will be primary communication tools for PTO events, details, and updates. I am playing around with the Remind app and may start that up for a communication tool
- Volunteer and meeting-attendee raffles were discussed to encourage participation and recognize involvement. You can earn a raffle ticket for each PTO meeting and event you volunteer at. There will be a teacher basket and a parent basket raffled off at the end of the year.

Treasurer's Report: Alpa Magloire

- The monthly financial report and current budget were reviewed, including a breakdown of budget categories.
- The Treasurer's report will be posted to the website by the end of the week.
- Popcorn sales for August are over \$1,000

Toni Koca asked if any of the funds has been allocated to field trips. Kay stated there are funds for each grade level to use on field trips.

Old Business:

No old business was presented

New Business: Megan Buczek

- Popcorn Express: Approximately 100 bags remained. The annual option is \$10 for one popcorn treat per month; individual months may also be purchased for \$1.50 each.
- VIP Parking - "Eagle's Nest": The annual VIP parking auction was discussed, along with the monthly raffle program.
- Positive Eagle Energy: is a restructuring on the monthly spirit winners. Each month 1 student from each grade will be recognized and awarded with a spirit prize of some sort.

- Bylaws Committee: Volunteers are needed; interested members were encouraged to participate.

Fundraising Report: Shelby Smith

- Culver's Night raised approximately \$1,000.
- Upcoming Dine Out Days: Dairy Queen - September 21 (30% back); Portillo's - October 14 (20% back).
- Family Fun Zone Skating - September 11, 6:00-10:00 p.m.
- Keller's Farm - October 17-18; 25% of ticket purchases will benefit the PTO
- Fundraising opportunities will continue to be added to the calendar, including dine-out events and other fundraising ideas.
- A Fundraising Committee would help contact potential sponsors and collect donated items for raffle baskets and prizes.
- Fill the Calander will be the big fundraiser this year and it will take place in the month of October. Mrs. Koca mentioned how much the students loved the bounce house prize last year. Mrs. Kay stated that a couple of thousand dollars came in the last week and day of the bounce house event for students to earn the extra time

Events Report: Jenny Hohlman

- Picnic: Families are encouraged to bring yard games, a picnic, and a blanket. Raffle tickets will be available, and the annual Eagle's Nest parking winner will be announced. Event is from 5-730p.
- Back to School Bash / Movie Night / Maverick Mile - October 2. One food truck has been secured so far.
- Trunk or Treat - October 24. Volunteers will be needed for setup, teardown, and decorated trunks.
- Community Craft Fair - November 7. Vendor recruitment is underway. Volunteers will also be needed for setup and decorating; holiday décor donations are welcome.
- Ideas discussed for the Craft Fair included a children's section/activities.
- Event committee volunteers are needed.

Announcements/Discussions: Megan Byczek

- CAPE meetings are hosted by the district once per month.
- Donation opportunities discussed included items in the teachers' lounge. My set up a Amazon wish list for parents to purchase directly.
- The group discussed volunteer sign-ups and incentives for families to become involved with PTO activities.
- Katelyn Schaefer asked what the incentives are for the teachers to join the PTO. Koca stated that she likes to support the team that helps the teachers and staff. Byczek stated it is a way for the staff to be in the know and stay have opportunities to assist with planning.



- Sudarkodi asked about the structure of volunteering, where help is needed and how the class parties are set up. Kay stated the fall and spring parties are in the gym and organized by the PTO while the winter parties are hosted in the classrooms. All parties will have parent volunteers. The members of the PTO are sent the links first.

Next Meeting: September 1 6pm Eagle Pointe Media Center

Laurel Valdez moved to adjourn August 26, 2026, Eagle Pointe PTO board meeting. Second by Toni Koxa. The meeting was adjourned at 6:35 p.m.

Respectfully submitted,

Kim Prazak
PTO Secretary